



ST. VINCENT DE PAUL INDIANAPOLIS
Volunteer Opportunities

YOUR TIME IS OUR TREASURE

Volunteering is a work of *Heart!*

Volunteers are the life force behind SVdP, helping us to fulfill our mission of helping our neighbors. We welcome young and old alike, and it's a great way for students to fulfill service hour requirements. Everyone has something to offer, and you are invited to join us with whatever time and God-given talents you wish to donate. We know that you will find it to be one of the most rewarding things you can do.



About SVdP Indy
 The Society of St. Vincent de Paul-Indianapolis Archdiocesan Council, Inc. (SVdP Indy) started in 1946. Since that time, our ministry has spread throughout Central and Southern Indiana. Wherever we are, we strive to meet the immediate basic physical needs of the most vulnerable in our communities. We do that by providing help along a continuum of needs, from food and clothing to transportation and shelter. For more information, visit www.svdindy.org



For where your treasure is, there your heart will be also. **Matthew 6:21**

Food Pantry Opportunities

VOLUNTEER JOB	WHAT YOU DO	TIME COMMITMENT	HOW TO SIGN UP
Donation Sorter	Sort foods into bins or on shelves, place perishable foods in the cooler or freezer, repackage bulk goods	Monday - Saturday	www.svdpindy.org > I Want To Help > Donate Time > Select day/time
Facility Maintenance	Perform custodial jobs and outdoor work to maintain the facility and grounds	Monday - Saturday	
Food Deliverer	Pick up food bags and deliver to 5-7 homebound Shoppers	Wednesday: 9:00 a.m. - 6:30 p.m.	Mary Shanley: loreann79@sbcglobal.net
Welcome Center Clerk	Input information in computer for returning and new Shoppers; basic keyboarding skills and conversational Spanish are helpful	One weekly shift: <ul style="list-style-type: none"> • Tuesday: 8 a.m. - 12 p.m. • Thursday: 8 a.m. - 12 p.m. • Thursday: 5-7 p.m. • Friday: 9 a.m. - 12 p.m. • Saturday: 8 a.m. - 11 a.m. 	Bill Richardson: billrichardson2007@gmail.com
Office Assistant	Answer the phone, file, perform bookkeeping, data entry support, record-keeping and clerical duties	Monday - Saturday	Darlene Sweeney: dsweeney@svdpindy.org
Shopping Line Refill	Restock dried goods, eggs and milk, present meat selections, assist shoppers bag and load groceries into vehicles	One weekly shift: <ul style="list-style-type: none"> • Tuesday: 8 a.m. - 12 p.m. • Thursday: 8 a.m. - 12 p.m. • Thursday: 5-7 p.m. • Friday: 9 a.m. - 12 p.m. • Saturday: 8 a.m. - 11 a.m. 	www.svdpindy.org > I Want To Help > Donate Time > Select day/time
Truck Driver	Transport products from food banks/vendors using 24-foot box truck (no CDL license required)	Monday, Wednesday & Friday: 7 a.m. - 12 p.m.	
Truck Unloader	Use two-wheel hand trucks or battery-operated pallet jacks	Monday - Saturday	

Boulevard Place, CLF and Mission 27 Opportunities

VOLUNTEER JOB	WHAT YOU DO	TIME COMMITMENT	HOW TO SIGN UP
Boulevard Place	Sort and stock foods, assist clients, help with building and grounds maintenance	Weekly shifts	Amy Taylor: ataylor@svdpindy.org
Changing Lives Forever	Facilitate a group, mentor participants, or share and teach a life skill	Varies	Andrea Leadford: aleadford@svdpindy.org
Mission 27	Replenish stock, create a clean and professional atmosphere, organize and display products and assist guests with their purchases	4-hour shifts weekly	Darlene Sweeney: dsweeney@svdpindy.org



Scheduling a Group?

Contact Darlene Sweeney, Director of Volunteer Services
dsweeney@svdpindy.org | 317-924-5769, ext. 238



Distribution Center Opportunities

VOLUNTEER JOB	WHAT YOU DO	TIME COMMITMENT	HOW TO SIGN UP
Appliance/Furniture Repair	Inspect and repair items before they can be given out/sold	Monday - Friday: 9 a.m. - 12 p.m.	Darlene Sweeney: dsweeney@svdpindy.org
Donation Sorter	Sort, hang and price items so they can be given to clients, sold in Mission 27 stores or assembled into bales for third-world countries	Monday - Saturday	www.svdpindy.org > I Want To Help > Donate Time > Select day/time
Facility Maintenance	Perform custodial jobs and outdoor work to maintain the facility and grounds		
General Warehouse Work	Receive donated goods at receiving dock, fill dock orders for appliances, furniture and bedding; load in client vehicles	Monday - Saturday	Darlene Sweeney: dsweeney@svdpindy.org
Help Line	Help clients looking for assistance by answering the SVdP Help Line or responding to online requests	2-4 hour shifts (phone) Weekly shifts (online)	(English) Pat Rapp: prapp1949@comcast.net (Spanish) Susana Colgan: colgans@myips.com (Online) Paula Light: paula.light@att.net
Love Your Neighbor Programs	Assist our unsheltered neighbors with clothing, bedding, reading glasses, toiletries and job and housing referrals	Wednesday and Saturday 7:30 a.m. - 10:30 a.m.	Linda Clodfelter Lindac1117@gmail.com
	Assist our unsheltered neighbors with bicycles	Wednesday and Saturday 7:30 a.m. - 10:30 a.m.	Maureen McLean Mmclean1940@gmail.com
	Help load truck with clothing and hot meals for distribution to our unsheltered neighbors at Roberts Park	Saturday Morning 7:30 a.m. - 10:30 a.m.	Gary Gadowski dyn.ctrl@sbcglobal.net
Parish Conference Member	Join local Conference and minister to those in need through home visitor program, where volunteers help arrange home visits and complete need assessments; both English and Spanish speaking volunteers are needed; Conference members also work on special service projects to help create "Neighborhoods of Hope," caring for those people in our immediate communities	Varies	Call your local Catholic parish for the contact info of the President of SVdP Conference
Referral Desk Assistant	Assist Home Visitor clients with fulfilling items on their Referral Form at Mission 27; basic computer skills and the ability to patiently explain the process are helpful skills	3-hour weekly shift (Tuesday - Saturday)	Gary Steigerwald: gsteigerwald@svdpindy.org
Truck Driver/Helper	Pick up donated items using a 24-foot box truck (no CDL license required)	Saturday: 8 a.m. - 2 p.m.	www.svdpindy.org > I Want To Help > Donate Time > Select day/time
Truck Unloader	Use two-wheel hand trucks or battery-operated pallet jacks	Saturday: 8-10 a.m.	

Dress for Volunteer Shifts

Wear comfortable clothes and in layers appropriate for the season.
 Open-toe shoes are not permitted at any of our facilities for safety reasons.