Distribution Center Volunteer Opportunities

The Society of St. Vincent de Paul operates its **Distribution Center** from a warehouse located at 1201 E. Maryland St. Appliances, furniture, bedding, household items, and clothing are collected in this facility and either distributed to the needy in the Archdiocese free of charge or sold in our Mission 27 Resale Store. Volunteers donate their time and talents – some an hour or two a week, others almost full-time. If you have an interest in volunteering at the **Distribution Center,** volunteers are needed for a variety of different jobs. Questions? Contact Darlene Sweeney, Volunteer Coordinator darlene.sweeney@svdpindy.org 317-924-5769 ext. 238.

Referral Desk
Assist clients following a home visit with fulfilling items on their Referral Form at Mission 27. Basic computer skills and the ability to patiently explain the process. Time Commitment: One 3-hour shift a week Tuesday-Saturday. Contact Kathy Williams tomandgogi@att.net.

Donation Processing
All donated clothing, linens, housewares and knick-knacks must be processed. Sort, hang and price clothing, linens, housewares and knick-knacks. All donations are either: 1) given away to clients, 2) sold in Mission 27, or 3) assembled into bales and shipped to third-world countries. Monday-Saturday. (SignUp Genius)

Truck Drivers/Helpers
24-foot box trucks go out every Saturday with a driver and a helper to pick up donated items. Trucks are equipped with an electronic tailgate, 2-wheeled handcart and GPS to navigate to 10-12 pre-arranged stops. Alert driving skills, comfort with this size of truck and clean driving record (CDL not required). Saturdays 8am-1-2pm. (SignUp Genius)

Unload Donation Trucks
Donation trucks return to the loading dock around 12pm on Saturdays. Contents need to be unloaded and placed in the warehouse. Saturdays 9am-noon and noon-3pm or whenever last truck is unloaded. (SignUp Genius)

Appliance/Furniture Repair
All donated electrical appliances must be checked out and repaired if necessary before they can be given out/sold. Wood furniture items often need basic repairs. Monday-Friday mornings 9am-12pm. Contact Darlene Sweeney darlene.sweeney@svdpindy.org.

Help Line
Help clients looking for food, household goods and financial assistance by answering the SVdP Help Line or webpage request. Work from home in 2 or 4-hour shifts as many times a month as you are available. Contact: Carole Duke carolesvdpindy@gmail.com.

Homeless Ministries
- Assist the homeless with clothing, bedding, bicycles, reading glasses and job and housing referrals. Wednesdays and Saturdays 9am-noon. Contact Linda Clodfelter lindac1117@gmail.com.
- Beggars for the Poor. Assist with loading a truck with a hot meal and weather-appropriate clothing going to Roberts Park Methodist Church for distribution to the homeless. Saturday mornings. Contact Ken Schutt ken.schutt@svdpindy.org.

General Warehouse Work
Receive donated goods at receiving dock, fill dock orders for appliances, furniture and bedding and load into customer's vehicles. Monday-Saturday. Contact Darlene Sweeney darlene.sweeney@svdpindy.org.

Where applicable, please sign up through Sign Up Genius for the day(s) you would like to volunteer.
- Go to our website: www.svdpindy.org.
- Click on "I Want To Help"
- Click on "Donate Time:

Under Distribution Center you will find several links. Select the link for the time frame you are interested in. That will take you to Sign Up Genius and the rest is self-explanatory.