

Council and Conferences are occasionally requested to provide vendors or organizations with a Certificate of Insurance. The purpose of the Certificate of Insurance is to provide proof of in force insurance directly from the company writing the policies, specifically for SVdP, Selective Insurance Company.

A copy of a blank Certificate is included below.

The procedure to request a certificate of insurance is very easy.

Send an email to Bernie Weitekamp at ***bweitekamp@comcast.net***

In the email include:

- The name of the business or organization requesting the certificate.
- The mailing address where the certificate is to be mailed.
- The name of the requesting person for mailing "to the attention of".
- A brief statement of the purpose the business or organization is requesting the certificate.
- Certificate of insurance can be emailed (rather than mailed) if an email address is provided. However, names and address information requested above must be provided whether mailed or emailed.

Please direct any question on requesting certificates to Bernie at the above email address.



**ADDITIONAL REMARKS SCHEDULE**

<b>AGENCY</b> JACKSON MCCORMICK INSURANCE AGENCY		<b>NAMED INSURED</b> SOCIETY OF ST. VINCENT DE PAUL, ARCHDIOCESAN 3001 E 30TH ST	
<b>POLICY NUMBER</b> S 2077213		INDIANAPOLIS IN 46218-2850	
<b>CARRIER</b> SELECTIVE INS CO OF SOUTH CAROLINA	<b>NAIC CODE</b> 19259	<b>EFFECTIVE DATE:</b> 6/1/2018	

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
 FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

**FINANCIAL RESPONSIBILITY LAW**

The Indiana Bureau of Motor Vehicles ("BMV") requires that insurance carriers inform insureds of the requirement to continuously maintain financial responsibility when owning and operating a motor vehicle in Indiana. The BMV requires that you be made aware of the following:

- You must continuously maintain financial responsibility as long as the vehicle is operated on a public highway in Indiana.
- The BMV may, at any time, verify that you have financial responsibility in effect.
- If you fail to maintain financial responsibility as required, the Bureau shall suspend your driving privileges or your motor vehicle registration or both.
- The Bureau may use a third party to request proof of financial responsibility from you.

JOB #

JOB LOCATION